Event Bartender

Part-time

|  |
| --- |
| ***JOB OVERVIEW:***  Provide prompt and courteous food and beverage service to guests during events.  ***DUTIES AND RESPONSIBILITIES:***   * Responsible for setting up the bar/beverage service area including bar products, glassware, mixing ingredients, garnishes to ensure beverages can be served efficiently. * Works with others to ensure all bars are clean, orderly and stocked throughout the event. Notifies Bar Manager of any inventory needs. * Waits on guest in a timely fashion and engages them in friendly and outgoing manner. * Serves alcohol responsibly, following food safety and legal requirements. Requests identification and adheres to beverage service policies and procedures, including monitoring guests’ intake of alcohol. * Oversees that patrons remain in areas of permitted sale and consumption of alcohol. * Responsible for accurately completing sales via Point of Sale (POS) system, following cash handling procedures, protecting credit card information, and maintaining cash drawer accountability. * Performs closing duties of the bar/ beverage service are as directed. Cleans, washes and store bar equipment. Properly store all reusable products. * Respond to guest inquiries and special requests promptly and professionally to ensure guest satisfaction; notify supervisor of guest complaints or unusual situations. * Performs other duties and responsibilities as assigned.   ***QUALIFICATIONS AND REQUIREMENTS:***  Basic reading and writing. Bar tending experience with general knowledge of bar operations.  This job requires the following:   * Must be 21 or older and hold a valid driver’s license with vehicle. * Must obtain and maintain a valid bartending license. * Basic knowledge of beer, wine and spirits and familiarity with standard drink recipes. * Exceptional customer service skills including the ability to be personable, energetic and highly motivated. * Ability to organize and manage multiple priorities. * Strong team player with commitment to team’s goals and values, including the Preserve’s mission. Ability to effectively communicate and demonstrate the mission to patrons. * Handling, carrying, or lifting items weighing up to 75 pounds (tables, chairs, trays, etc.) * Moving about the functions areas. * Bending, stooping, kneeling. * Work a flexible schedule including afternoons, evenings and weekends as events require.   **To Apply:** Email cover letter and resume to [barmanager@bubolzpreserve.org](mailto:barmanager@bubolzpreserve.org).  Job Type: Part-time |