Event Bartender

Part-time

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| ***JOB OVERVIEW:***Provide prompt and courteous food and beverage service to guests during events.***DUTIES AND RESPONSIBILITIES:**** Responsible for setting up the bar/beverage service area including bar products, glassware, mixing ingredients, garnishes to ensure beverages can be served efficiently.
* Works with others to ensure all bars are clean, orderly and stocked throughout the event. Notifies Bar Manager of any inventory needs.
* Waits on guest in a timely fashion and engages them in friendly and outgoing manner.
* Serves alcohol responsibly, following food safety and legal requirements. Requests identification and adheres to beverage service policies and procedures, including monitoring guests’ intake of alcohol.
* Oversees that patrons remain in areas of permitted sale and consumption of alcohol.
* Responsible for accurately completing sales via Point of Sale (POS) system, following cash handling procedures, protecting credit card information, and maintaining cash drawer accountability.
* Performs closing duties of the bar/ beverage service are as directed. Cleans, washes and store bar equipment. Properly store all reusable products.
* Respond to guest inquiries and special requests promptly and professionally to ensure guest satisfaction; notify supervisor of guest complaints or unusual situations.
* Performs other duties and responsibilities as assigned.

***QUALIFICATIONS AND REQUIREMENTS:***Basic reading and writing. Bar tending experience with general knowledge of bar operations.This job requires the following:* Must be 21 or older and hold a valid driver’s license with vehicle.
* Must obtain and maintain a valid bartending license.
* Basic knowledge of beer, wine and spirits and familiarity with standard drink recipes.
* Exceptional customer service skills including the ability to be personable, energetic and highly motivated.
* Ability to organize and manage multiple priorities.
* Strong team player with commitment to team’s goals and values, including the Preserve’s mission. Ability to effectively communicate and demonstrate the mission to patrons.
* Handling, carrying, or lifting items weighing up to 75 pounds (tables, chairs, trays, etc.)
* Moving about the functions areas.
* Bending, stooping, kneeling.
* Work a flexible schedule including afternoons, evenings and weekends as events require.

**To Apply:** Email cover letter and resume to barmanager@bubolzpreserve.org. Job Type: Part-time |